|  |  |  |
| --- | --- | --- |
|  |  |  Registered Charity No. 261245 |

Registered Office: 55 Colmore Row, Birmingham, B3 2AA

Tel: 0800 009 2960 or 0121 289 3300 Email: info@lionheart.org.uk

Web: [www.lionheart.org.uk](http://www.lionheart.org.uk)

**APPLICATION FORM**

*This first page and the Equality and Diversity Monitoring Form will be*

*separated from the application form for shortlisting purposes*

*Application forms will be retained for 12 months*

|  |
| --- |
| PERSONAL DETAILS: |
| Name |  |
| Address |  |
| Email |  |
| Mobile |  |
| Home Phone |  |
| How/where did you hear about this opportunity? |  |

|  |
| --- |
| **PLEASE GIVE THE DETAILS OF TWO PEOPLE WHO CAN PROVIDE EMPLOYMENT REFERENCES. IF CURRENTLY EMPLOYED ONE MUST BE YOUR CURRENT EMPLOYER:** |
| Name: | Name: |
| Address: | Address: |
| Email: | Email: |
| Telephone: | Telephone: |

|  |
| --- |
| **CURRENT OR MOST RECENT OCCUPATION:** |
|  |

|  |
| --- |
| **CURRENT OR MOST RECENT EMPLOYER:** |
|  |

|  |
| --- |
| **QUALIFICATIONS AND TRAINING (MOST RECENT FIRST):** *Please* ***do not include*** *details of which school/university or college was attended.* |
| **Qualification or Training** | **Qualification Achieved/Grade** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **JOB HISTORY (MOST RECENT FIRST):** |
| Job Title |  |
| Employer |  |
| Dates (From-To) |  |
| Reason for leaving |  |
| Salary |  |

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Dates (From-To) |  |
| Reason for leaving |  |
| Salary |  |

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Dates (From-To) |  |
| Reason for leaving |  |
| Salary |  |

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Dates (From-To) |  |
| Reason for leaving |  |
| Salary |  |

|  |
| --- |
| **PLEASE USE THE PERSON SPECIFICATION TO TELL US ABOUT THE SKILLS, KNOWLEDGE AND EXPERIENCE YOU HAVE THAT MATCH THIS ROLE. PLEASE ADDRESS EACH ELEMENT OF THE PERSON SPECIFICATION SEPARATELY. *Continue on a separate sheet if necessary but please do not submit more than 2 sides of A4.*** |
|  |

#

# Equality and Diversity Monitoring Form

**LionHeart** wants to meet the aims and commitments set out in its Equal Opportunity and Diversity Policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the staff and volunteers involved in LionHeart’s work in encouraging equality and diversity.

This form is for monitoring purposes only and will be separated from the application form and will not be considered as part of the shortlisting process. However, all disabled applicants who meet the minimum requirements of the job as set out in the job description and employee specification will be guaranteed an interview and the shortlisting panel will be informed of any candidates with a disability (but no other equalities information will be shared) for this purpose.

**Gender** Man 🗆 Woman 🗆 Intersex 🗆 Non-binary 🗆 Prefer not to say 🗆

If you prefer to use your own term, please specify here ……………………………………….…………….

**Are you married or in a civil partnership?** Yes 🗆 No 🗆 Prefer not to say 🗆

**Age** 16-24🗆 25-29 🗆 30-34 🗆 35-39🗆 40-44 🗆 45-49 🗆

50-54 🗆55-59 🗆 60-64 🗆 65+ 🗆 Prefer not to say 🗆

**What is your ethnicity?**

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box

***White***

English 🗆 Welsh 🗆 Scottish 🗆 Northern Irish 🗆 Irish 🗆

British 🗆 Gypsy or Irish Traveller 🗆 Prefer not to say 🗆

Any other white background, please write in: ……………………………………………………………………

***Mixed/multiple ethnic groups***

White and Black Caribbean 🗆 White and Black African 🗆 White and Asian 🗆

Prefer not to say 🗆

Any other mixed background, please write in: ………………………………………….………………………..

***Asian/Asian British***

Indian 🗆 Pakistani 🗆 Bangladeshi 🗆 Chinese 🗆 Prefer not to say 🗆

Any other Asian background, please write in: …………………………………………………………………….

***Black/ African/ Caribbean/ Black British***

African 🗆 Caribbean 🗆 Prefer not to say 🗆

Any other Black/African/Caribbean background, please write in: ……………………………………….

***Other ethnic group***

Arab 🗆 Prefer not to say 🗆

Any other ethnic group, please write in: …………………………………………………………………………….

**Do you consider yourself to have a disability or health condition?**

Yes🗆 No 🗆 Prefer not to say 🗆

**What is your sexual orientation?**

Heterosexual 🗆 Gay 🗆 Lesbian 🗆 Bisexual 🗆

Prefer not to say 🗆

If you prefer to use your own term, please specify here ………………………………………………….………….

**What is your religion or belief?**

No religion or belief 🗆 Buddhist 🗆 Christian 🗆 Hindu 🗆 Jewish 🗆

Muslim 🗆 Sikh 🗆 Prefer not to say 🗆

If other religion or belief, please write in: …………………………………………………………………………………..

**Do you have caring responsibilities? If yes, please tick all that apply**

None 🗆 Primary carer of a child/children (under 18) 🗆

Primary carer of disabled child/children 🗆

Primary carer of disabled adult (18 and over) 🗆 Primary carer of older person 🗆

Secondary carer (another person carries out the main caring role) 🗆

Prefer not to say 🗆